



School Year 2022-2023
Class Syllabus

Teachers: Mrs. Kaminaris & Ms. Gonzalez

Grade Level: Pre-Kindergarten

Subject(s): All

Contact Information:

410. 396. 9146 (school phone but can transfer calls or take a message)

Mrs. Kaminaris mkaminaris@hha47.org Ms. Gonzalez ymgonzalez@hha47.org

You can also send us private messages through ClassDojo

Morning Routine and Sleep Info:

It is important to practice routines, especially going to bed and waking up on time. Four-year old's should be getting 10 to 13 hours of sleep in a 24 hour period. This may include a daytime nap of about an hour. Use this helpful chart to see what time your child should be going to bed https://kids-first.com.au/parent-guide-recommended-sleep-times-for-children/?doing_wp_cron=1596148382.6423389911651611328125

Please give your child enough time to wake up, eat breakfast, brush their teeth, and get dressed before leaving for school.

1. Arrival – Students should arrive promptly at 8:00 am. The children should line up along the building near our classroom and wait for their line to proceed into the building. *Please note that there is no adult supervision.* We ask that you wait with your child until they enter the building. **Parents must say their “good-bye” at this time.** This helps the children develop independence and understanding that school is their “job”, and the classroom duties are their responsibility.

2. Breakfast Program

A free breakfast for ALL HHA STUDENTS is offered daily at 7:40 a.m. All students MUST enter via the Streeper Street door. *We must enforce this for safety reasons.* No student is allowed in the front door. Doors to the cafeteria close promptly at 7:55 a.m. We hope you will join us for breakfast!

3. Lunch Program

All City Schools students will be able to eat both breakfast and lunch at school for free, regardless of family income. City Schools is participating in the Department of Agriculture's "Community Eligibility Provision," which allows the district to provide free breakfast and lunch to all students without requiring households to complete a meal application each year.

4. Dismissal – School will dismiss each day at 2:40 pm. Parents are asked to line up along the building near our classroom. **All students MUST be signed out with the teacher.** Please note that your child will only be dismissed to the person(s) listed on your child's emergency card. When persons other than those listed on your child's emergency card are to pick up your child, please send a note or email with that person's name. If you have a last-minute emergency, please call the school office at (410) 396-9146 and give them the pertinent information. Please keep your emergency card up to date!

5. Attendance - We are very excited to be teaching your child! We have much fun, exciting, and interesting information for your child to learn throughout this school year. Since we will be learning so many new things, it is very important that students are in school each and every day on time. Please be aware that school begins promptly at 8:00 am. If your child is even 5 minutes late, he/she is already missing some part of the daily instruction. We do understand that at times your child may miss a day or two because of an illness. **Absence notes are required by the State Health Department.** When your child returns from an illness, please send a note or doctor's slip with them explaining why he/she was absent. All students who are absent receive a phone call home. Students who are signed out before 10:30 a.m. will be marked absent for the day. For those families that live outside of our zone, attendance is even more important because excessive absence, lateness, and signing your child out early will result in a transfer to your zoned school.

6. Uniforms – Uniforms are to be worn every day except on special occasion and out of uniform days, which will be announced by the principal.

Uniform policy: The HHA student uniform consists of a **collared navy blue shirt** with tan or khaki pants, shorts, or skirts. **Only navy blue sweaters/sweatshirts may be worn but MAY NOT have a hood.**

7. Extra Clothing- Please provide a complete change of clothing (navy shirt, khaki pants, socks, underpants) in case your student should need them. **Be sure all articles of clothing are labeled with your child's name and placed in a Ziploc or grocery bag.**

8. Health- Please advise us of specific health concerns for your child such as allergies and asthma. If your child needs to take any medicine during school hours, you must speak with the school nurse. All medicine must go to the school nurse.

9. Snack - We are asking each family to pack their child with a healthy snack and water bottle each morning so that they can refuel and stay hydrated. Snack will begin on Tuesday, August 30, 2022. Good examples of a simple snack are cut up fruit or vegetables, granola bars, cheese and crackers, graham crackers, raisins, pretzels, dry cereal, animal crackers, goldfish, and yogurt. **PLEASE DO NOT SEND CANDY, DESERTS, CHIPS OR DRINKS OF ANY KIND OTHER THAN WATER AS YOUR CHILD WILL NOT BE ALLOWED TO EAT IT FOR SNACK.**

10. Water Bottles

Your child may bring in a water bottle to help keep them hydrated during the day. Please be sure to only place water in this bottle, no juice or milk will be allowed. We ask that your child's water bottle have a pull top or that it be a thermos that has a straw attached. Bottles with a screw top often spill and make a large mess. Please put your child's name on the bottle or thermos.

11. Supplies- Please label items clearly with your child's name! Supplies get used quickly and need to be replenished regularly. Your child will leave their pencil box at school **every day.**

12. Classroom donations- Donations are always appreciated! We will post information in monthly newsletters if we are running low on any particular items.

13. Folders-

Green Students will be sent home with a green folder each day. This folder **MUST** come back and forth with them each day. Inside you will find important papers, school notes, and your child's daily behavior calendar. Also, if work is sent home in this folder, please leave it at home. It is for your family to keep and enjoy!

Blue – Each week your child will bring home a special “weekly folder”. Inside you will find the work completed in Reading, Language and Math. Please remove all papers and review them with your child. **It is very important for you to discuss your child's work with them.** You might comment on neat writing, praise colorful drawing, or ask questions about how the page was completed. It is important that your child knows you are interested in their work. **After removing all papers, please sign and date the attached sheet and send the empty folder back to school with your child the next day.**

14. Parent Conferences- Parent conferences are very important. The school will schedule quarterly conferences that take place in the evening. However, please feel free to schedule a meeting at any time during the year. You can reach us by note, school phone (410-396-9146), ClassDojo, or email at mkaminaris@hha47.org and ymgonzalez@hha47.org. Working together, we will ensure your child does their very best in Pre-K!

15. Homework- Pre-K students will not be participating in daily homework assignments. We do ask that you read with your child each night for 15 minutes! On occasion, there may be a larger thematic project for students to work on at home with their families. Please take the time to do these projects together and turn them in on time. These projects are wonderful opportunities for students to share what they are learning in school. Additionally, each month there will be an opportunity for students to “show and tell” something that is related to what we're talking about in school. Parents will be notified in advance about what the topic is and what day their student may bring an item in.

16. Classroom Behavior Management System and Daily Folder - Student behavior will be monitored by using a color-coded system.

Green - Each day every student will begin on the green “ready to learn” level which means they are working hard, doing their best & following our school wide rules and expectations.

The first time a child fails to follow those rules, they will be given a verbal warning.

Orange – When a child continues the same behavior, he/she will be asked to move their card to orange. The orange means that they need to slow down and watch out because their behavior is slipping!!

Yellow - If this behavior continues, they will then be asked to move their card to yellow. Yellow is an indication that we have a problem. The child will be asked to sit in the think time area (no longer than 4 minutes) and will then have a conference with the teacher to discuss their behavior. **A think time sheet will be completed and sent home for the parent to sign and return to school the very next day.**

Red – Red is reserved for dangerous behaviors such as hitting, biting, fighting...etc. If your child earns red, you will be contacted by phone.

Your child's daily folder will be sent home nightly as a communication tool. Please check this folder each night to see which color your child earned that day. We ask that you place your initials inside that day's box as an indication that you have reviewed that day's behavior. Please understand that an occasional orange or yellow is not a cause for alarm and is part of the growing process in helping some

children learn what school behavior looks like at this age. However, if your child frequently receives a yellow or red dot, this should be a RED FLAG that a conference is needed. Repeated yellow and red may need intervention based on the school discipline policy. **Please note that your child's behavior will affect conduct and effort grades on their report card. Should your child earn a 3 for either conduct or effort, they will not be eligible for awards at the end of the year.**

17. Celebrations- Specific details will be sent home with your child, by letter, for each holiday event. Birthdays will be celebrated on a monthly basis, in the classroom, on the last Friday of each month. Please speak to your child's teacher if you would like to celebrate at school. Any child with a summer birthday will be invited to celebrate in June. If your child is having a birthday party outside of school and would like to invite their classmates, we would be happy to send invitations home for you ONLY if every child in the class is invited. Please do not send in invitations for some, but not for others. This causes hard feelings among students. When inviting a small number of children to a party, invitations should be handed out to families on the playground.

18. Toys - Due to the possibility of loss and damage, toys **may not** be brought to school for any reason.

19. Field Trips- We will go on at least three field trips this year! We will let you know in advance when and where the field trips will take place. We would love for you to chaperone! Please send permission slips and money in on time.

20. Audubon- We are lucky to have a great natural resource, Patterson Park, right across the street! Our Pre-K students participate in Patterson Park's Audubon program where they learn about science and explore different elements of nature! We will have Audubon starting in October. It is a free program, and we would love for you to chaperone!

Our Classroom Rules:

1. We raise our hands and wait to speak.
2. We listen to our teachers and follow their directions.
3. We keep our hands, feet & unkind words to ourselves.
4. We work quietly at our desks.
5. We use walking feet.
6. We are helpful and kind to our friends.
7. We try our best.

Purple – Great Job!
Green – Ready to learn
Orange – Slow down
Yellow – Think about it
Red – Parent Contact